

## Clearinghouse Advisory Committee

### Conference Call Minutes

June 27, 2013

#### **Attendees:**

Randy Boone (IN) Chair  
Sherry McKinley (ME)  
Trishawn Bell (AL)  
Cherie Woodworth (ID)  
Sherry Conrad (NS)  
Angie Duerson (VA)  
Marc Walker (NB)  
Garry Hinkley (ME) (Board Liaison)  
Scott Greenawalt (OK) (Board Liaison)  
Jason Degraf (IFTA, Inc.)  
Debby Meise (IFTA, Inc.)  
Glenda Smith (ID)  
Carla Pape (ID)  
Arron Steven (ID)

#### **Absent:**

Scott Miller (KS) Vice-Chair  
Natalie Wendell (MN)

#### **Approval of minutes from last meeting**

The minutes for May were taken by Trishawn Bell. Changes to Quality Control subcommittee needed. After these were discussed, Cherie Woodworth made a motion to adopt the minutes for April and May. Marc Walker seconded the motion. No disagreements were made and so the minutes were approved.

#### **ITAC**

A white paper on web-services is being prepared in order to inform jurisdictions of new technologies. Basically the clearinghouse data can be shared with jurisdictions using web-services. The technology provides more accurate and up to date data.

#### **Funds Netting**

Debby Meise from IFTA, Inc. provided monthly transmittal of \$51,807,864 for the United States and \$409,165 for Canada  
No late payment to report, but NB and ON both submitted the wrong amount which has been corrected.

#### **Quality Control Subcommittee**

Cherie reported that 4 jurisdictions were reviewed for demographics and transmittals. Only one issue was identified and the jurisdiction was notified. (Null being reported in some fields)

Also discussed the issue of having duplicate records in the demographic when a carrier has an ID change. Jason suggested that the jurisdiction needs to submit a baseline file that would refresh the data. This issue will be looked at further by Jason.

#### Best Practice Guide

Randy E-mailed to the committee members the "IFTA Best Practice" prepared by the APC. It was suggested that committee members review this document in order to get an ideal of what needs to be included in the clearinghouse best practice guide.

Randy also suggested that committee members summarize their jurisdictions processes for clearinghouse uses; this would include access by auditors, enforcement, and inspectors. The summary should be submitted by July 15 in order to be reviewed before the next meeting.

#### Non Participating Jurisdictions

Discussions to determine if a Sub-Committee to investigate why non-participating jurisdictions do not join the clearinghouse. It was determined that IFTA did all work needed on this subject and that a Sub-Committee is not needed.

Discussions on the possibility of having non-participating jurisdictions upload a summary file. This process would allow 100% funds netting and reduce work for participating jurisdictions. Sherry will contact non-participating jurisdictions to determine if they would be interested.

#### SAFER

No new update on SAFER.

#### Dual Fuel

Garry, comments for ballot on CNG conversion rate are being submitted. There is a dual fuel reporting sample file available and will be submitted to committee members.

#### New Business

The revised calendar for 2015 was sent out for review and comments.

Vacancies, no update. Debby will verify what position needs to be filled and post in July news if needed.

Conference call ended at 11:09 a.m. CST

The next meeting is Thursday, July 18, 2013

Minutes submitted by: Marc Walker